

Permanent Building Committee Meeting
Minutes of Tuesday, February 9, 2016
Town Hall, Room 130

Call to Order: PBC Chairman, Wayne Klocko, called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC Members

Wayne Klocko (Chairman), Craig Schultze, Pat Sheehan, Jon Wine, Kim Borst (Secretary)

Other Attendees

Julie Allen (Agostini), Keith Edison (Town of Millis – Chief of Police), Brian Main (Town of Millis – Project Manager), Mark Saccoccio (CDR Maguire)

Police/Fire Project:

Monthly Reports

Brian Main distributed his Monthly Project Report for January (Handout A), report was presented and reviewed. Highlights from the month included the slab being poured, heating unit done, site work wrapped up for the winter, drainage system in, and mason mobilized.

Seismic monitoring report was distributed for 1005 Main Street (Handout B). An additional document that contained the abutter's questions with responses was also distributed (Handout C). Briggs Engineering provided seismic monitoring of the abutter's house at 1005 Main Street for 17 days. Those results indicated no vibrations in the range that would cause damage. Background vibrations such as trucks going by caused higher vibrations than the construction equipment. Town of Millis and home owner working to find a mutually agreeable structural engineer to look at the house.

CDR distributed the Monthly Architect's Report for January (Handout D). Report was presented and discussed. Contractor completed the installation of the slab. Site work around the building has progressed and is complete to subgrade. Underground services have been installed. Mark Saccoccio to forward certified payroll lists mentioned in report to Kim Borst to file.

7:26 Chief Edison arrived.

Schedule Update

Julie Allen from Agostini gave the committee an update on the schedule (Handout E). Agostini is looking at potentially starting the fire station apparatus bay earlier than originally planned. Snow and cold slowed the project down about 19 days but Allen was able to tighten up the schedule by overlapping some items and to get it back on track. Starting the fire station apparatus bay early will add approximately one month to the schedule. A go-live date for the police station is needed ASAP because there is a 6 month lead time for 911.

Permanent Building Committee Meeting
Minutes of Tuesday, February 9, 2016
Town Hall, Room 130

Agostini is working on getting a better price on the apparatus bay roof. Currently the price is at \$85,000, which is down from the original price, but should be closer to \$60,000. Planning to get an independent roofing price to compare. Julie Allen is to look at the price difference between patching the apparatus bay ceiling and putting in a new ceiling. Concerns about paint peeling due to steam off the vehicles lead to a discussion regarding ventilation and specialty paint. Both will be looked into.

7:55 p.m Mark Saccoccio and Julie Allen left the meeting.

Technology Update

Meeting took place last week with Chief Edison regarding technology. He is further refining the security piece with Valley Communications. Valley came back with a new price of \$112,787.60 per Keith Edison. Total with phone piece included would be approximately \$140,000. This new price has a single vendor providing everything. A competitive bid should be sought out for due diligence.

Site Remediation Cost Update

The Selectmen asked for an update on the \$1.2 million that the town allocated for contamination clean-up at the police station site. Brian Main put together a remediation cost report (Handout F) and reviewed it with the Committee.

Budget Update

Kim Borst presented a new budget sheet reflecting changes made in the past month. (Handout G) Highlights include incorporating Change Orders 3 & 4 and paid invoices. Committee asked that budget be reconciled with Brian Main's contamination report. Additional research into Francesco Demolition bills and coding will also be done prior to next month's meeting.

Invoices

A bills payable schedule for Agostini Construction's application for payment, number 251-7, for \$232,028.34 was presented.

Pat Sheehan made a motion to pay Agostini Construction, Inc. \$232,028.34 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for CDR Maguire for services rendered through December 31, 2015 was reviewed.

Pat Sheehan made a motion to pay CDR Maguire \$10,783.54 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for Compass for services rendered through December 31, 2015 was reviewed.

**Permanent Building Committee Meeting
Minutes of Tuesday, February 9, 2016
Town Hall, Room 130**

Pat Sheehan made a motion to pay Compass Project Management \$824.00 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for Briggs Engineering & Testing for services rendered through December 26, 2015 was reviewed.

Pat Sheehan made a motion to pay Briggs Engineering & Testing \$3,211.00 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for Beta Group for services rendered through August 28, 2015 was reviewed.

Pat Sheehan made a motion to pay Beta Group \$1,296.75 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for SGH for services rendered through December 31, 2015 was reviewed.

Pat Sheehan made a motion to pay SGH \$5,834.79 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for Norfolk County Registry of Deeds for the Deed Restriction filing for the fire station was reviewed.

Pat Sheehan made a motion to pay Norfolk County Registry of Deeds \$101.00 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

Minutes

Meeting minutes from 1/5/15 were presented and reviewed.

Wayne Klocko made a motion to accept the minutes of 1/5/15 as written. The motion was seconded by Craig Schultze and passed unanimously.

Adjournment

Pat Sheehan made a motion to adjourn the meeting at 9:05 p.m. The motion was seconded by Jon Wine and passed unanimously.

Submitted by:

Kimberly Borst
Secretary, Permanent Building Committee

Permanent Building Committee Meeting
Minutes of Tuesday, February 9, 2016
Town Hall, Room 130

The next meeting of the Permanent Building Committee will be held on Tuesday, February 23, 2016 at 7:00 p.m. in the Town Hall, room 130.